

Evaluative Report of the Teachers(Model Format for Information from Teachers of HEIs for preparation of NAAC /SSR/ IQAR/ Academic Audit)						
1	Name of the Teacher	:				
2	Adhar Card No	:				
3	Designation with Department	:	Assistant Prof.	Associate Prof.	Professor	
4	Name and Address of the Institution	:				
5	Are you a Domicile of Odisha ?	:	Odisha		Other State	
	"YES" or" No"		Passed PG Degree from State University	Passed PG Degree from other State University	Passed PG Degree from State University	Passed PG Degree from other State University
6	Contact details Mobile (Whatsapp) Email ID	:				
7	Educational Qualification, With Area of specialization	:	Qualification	Spealisation	Title	University
			PG			
			M.Phil			
			Ph.D.			
			D.Sc/ D.litt			
			Any Other			
8	Have you qualified? (Tick in appropriate column)	:	NET	Yes/No	Fellowship and Lectureship	Lectureship only
			SLET	Yes/No	-----	-----
			or Equivalent Qualification	Yes/No		
9	Are you Receptiant of any National/ State Fellowship (UGC/ CSIR/ ICCSR/ Rajiv Gandhi UGC National Fellowship / OURIIP) Give details	:	Fellowship	University	Name of the Department Joined	Year
10	Length of Teaching Experience (Tick in Appropriate Column)	:	< 5yrs.	6 -10 yrs	11-20 yrs.	21 yrs above
			UG			
			PG			
			M.Phil			
			DIPLOMA			
			Others			

Circulars for Colleges/ Universities

1	Suggestive Format not Prescribed.
2	Institute may modify and adopt as per their need.
3	Collection of the information from individual teachers would help the NAAC College Co-ordinator/ Director of IQAC to prepare the SSR by collating/ assembling the data from Teachers.
4	It is important to collect data relating last 5 yrs from teachers who have retired or have been transferred out of the college. Such data would enrich the college profile.
5	Teachers such as contract/ Guest/ Adhoc/ Any other who have taught at least two consecutive semesters can also be collected and reflected in SSR
6	It may be explained to teachers that once they prepare the data base subsequently they need to just update, the 5 year data will go out and current years data would come in. Many of these are already covered by the teacher in their annual performance appraisal report.